



FN.060/68/498157/DN.2290

TO: See Distribution List

SUBJECT: **INVITATION FOR PARTICIPATION IN THE WORKSHOP  
“NATO USE OF CIVIL STANDARDS”, 07-09 FEB 2023)**

DATE: 25 July 2022

REFERENCE: AC/321-N(2016)0025-REV1-AS1

1. The Allied Heads of State and Government agreed at the Warsaw Summit that interoperability of NATO armed forces is fundamental to success of the Alliance. Through training and exercises, development of NATO standards and common technical solutions, all Allies are reinforcing their interoperability within NATO as well as with Partners. This enables armed forces to work together successfully, in NATO operations or in national coalition, in an EU or UN context, which contributes to common security. As set out in the Allies' Political Guidance, training of national forces to NATO standards in order to meet the full range of Alliance missions remains a priority for, and responsibility of, individual Allies.

2. All the points mentioned above express the NATO interest and guide the Alliance's level of ambition regarding the education and training on NATO standardization in support of interoperability. In light of this, the Committee for Standardization (CS) has set the increased education and training to improve mutual and holistic understanding across NATO's entire standardization community, including Partners, as a priority.

3. The Action Plan on Strengthening Education and Training on NATO Standardization (reference), agreed by the CS in January 2017, indicated that the "Standardization within NATO" course in Poland raised significantly the quality of standardization level within the Alliance and in national processes of Allies/Partners over the last decade. However, it was also assessed that the course needed to be complemented by thorough and practical specifically-oriented training modules, with one of them focusing on the cooperation between "NATO and Civil Standards Developing Organizations (SDOs)" related to development and adoption.

4. To meet this requirement, the module on the NATO Use of Civil Standards has been introduced, with Greece assuming a leading role. The third iteration of the module, in the form of a workshop will be conducted on 07 - 09 February 2023 at the Hellenic Armed Forces Officers Club premises, Athens Greece. The module will be dedicated to Emerging and Disruptive Technologies (EDTs) with lecturers from

different domains of EDTs covering the military and civil standardization perspectives.

5. The aim of this workshop is to provide awareness on the NATO Standardization Policy, Structure, and Procedures, focusing on the adoption of Civil Standards in EDT's domains. On completion of the workshop participants will:

- a. Have improved their knowledge on NATO policies, structures and procedures governing collaboration of NATO with civil SDOs.
- b. Have the capability of applying the basic principles for adoption of civil standards or co-development of NATO Standardization documents with civil SDOs.
- c. Have acquired information on civil standardization policies and structures on EDTs domains.
- d. Be familiar with the NATO priorities and guidance on EDTs.

6. The workshop is offered to NATO Standardization Subject Matter Experts (SMEs) participating in NATO Working Groups and Bodies, to candidates or already nominated custodians of NATO as well as National representatives in NATO Standardization Tasking Authorities / Delegated Tasking Authorities and national defence standardization personnel. Last but not least, National Representatives in International, Regional, and National SDOs, members of civil SDOs Technical Committees, and defence industry SMEs are also invited to participate in this workshop.

7. The workshop will be conducted in English. Attendees should have the following standards of proficiency in English (as described/coded in STANAG 6001), listening - good (3), speaking - fair (3), reading - good (3), and writing - fair (3). The workshop **has no classification**.

8. A draft schedule of events (curriculum) for this workshop is hereby attached as per enclosure 1. The final schedule of events will be included with the joining instructions in due time. The workshop starts on Tuesday, 7<sup>th</sup> February and ends on Thursday 9<sup>th</sup> February 2023. The training hours are from 08:30 to 17:15. Comprehensive administrative instructions are provided at enclosure 1.

9. For organizational purposes, candidates are kindly requested to return their Notification of Attendance forms attached as per enclosure 2 to HNDGS **no later than (NLT) 13 January 2023**. Applications may be submitted by filling out the enclosure 2 and the dispatch of a photo/scanned copy to [registration.ioccs@hndgs.mil.gr](mailto:registration.ioccs@hndgs.mil.gr) or.

10. It is the first open workshop dedicated to EDTs of this kind offered to NATO and Civil Standardization community, hence joint and coordinated multinational effort is required to make it an event that brings added value to the Allied and Partner Nations. Therefore all NATO Allies and Partners are kindly invited to undertake proper actions through national channels to make their most experienced defence standardization personnel, SDOs, and Industries SMEs communicate with the workshop admin, Hellenic National Defence General Staff (HNDGS).

11. HNDGS Point of Contacts (POCs):

- a. Workshop Director: Cpt Antonios Garras GRC(N)  
Phone: +30 2106574020  
Email: [a.garras@hndgs.mil.gr](mailto:a.garras@hndgs.mil.gr)
- b. Workshop Assistant: Lt Konstantinos Chalkias GRC(N)  
Phone: +302106574021  
E-mail: [k.chalkias@hndgs.mil.gr](mailto:k.chalkias@hndgs.mil.gr)
- c. Workshop Admin – Registration: HNDGS/IOCCS  
Phone:+302106574295  
Email: [registration.ioccs@hndgs.mil.gr](mailto:registration.ioccs@hndgs.mil.gr)



(Signature)

Brigadier General Ioannis Keliafanos  
Director Defence Planning and  
Programming (DPPD) Directorate  
Hellenic National Defence General Staff

ENCLOSURES:

1. Administrative Instructions
2. Notification of Attendance Form
3. Tentative Agenda for "NATO Use of Civil Standards" 2023 Workshop

DISTRIBUTION LIST:

Action:

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- HQ NATO Military Representatives to the NATO Military Committee
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  - MAGs Chair–MAGs Capability Groups Chair
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NADREPs Chair  
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NSO Registry please pass to:

Committee for Standardization (CS) Co-Chair (through NSO Policy and Coordination Branch Head

Director NSO

Deputy Director NSO

NSO Policy and Coordination Branch

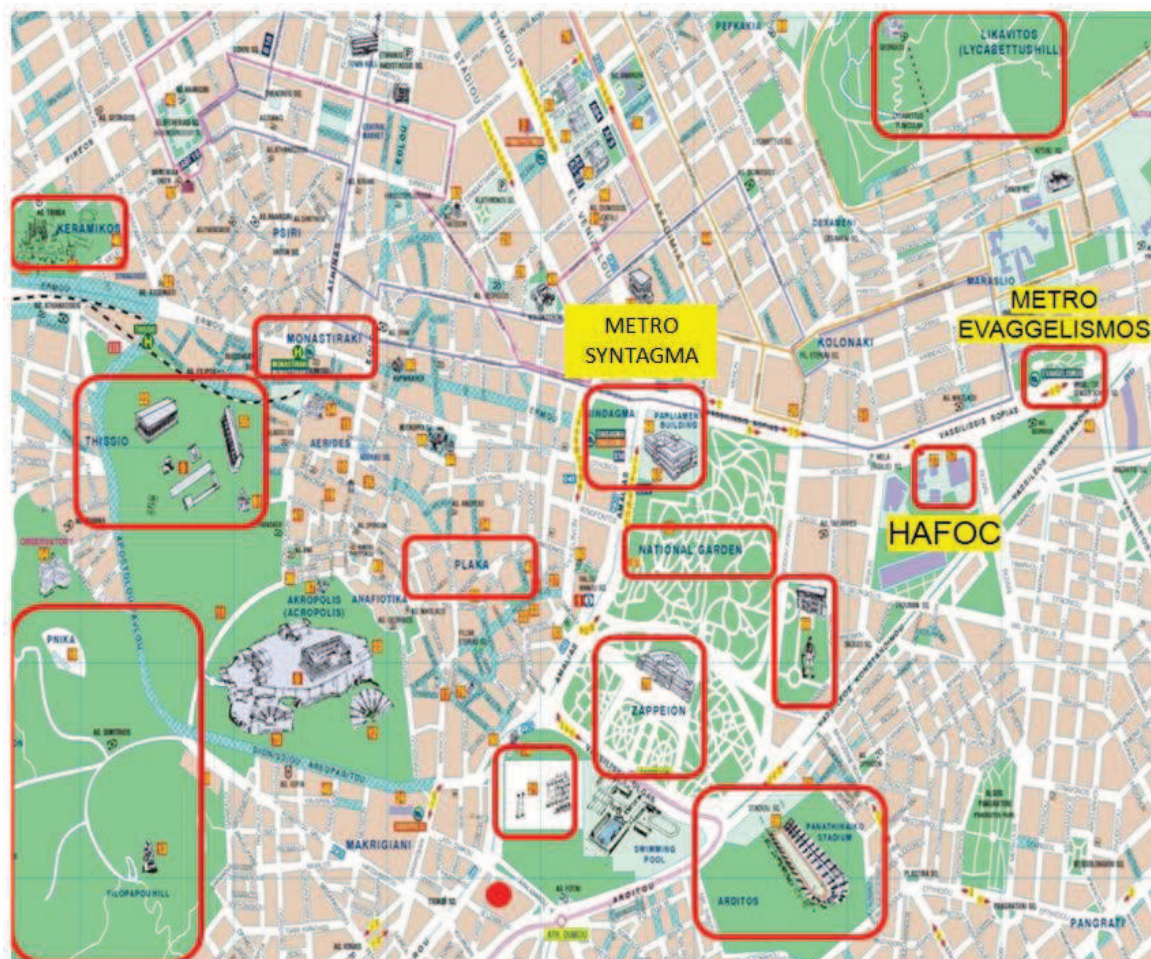
Standardization Management Group (SMG) Chair

Standardization Management Group (SMG) Vice Chair

ENCLOSURE 1 TO:  
FN.060/68/498157/DN.2290  
Dated 25 July 2022

## ADMINISTRATIVE INSTRUCTIONS “NATO Use of Civil Standards” Workshop

**1. Location:** The workshop will be held at Hellenic Armed Forces Officers Club (HAFOC) premises from 07 to 09 of February 2023. Hellenic Armed Forces Officers Club is beautifully located in the city center. On its eastern side, the building faces the Byzantine-Christian Museum, on its northern, the Cycladic Art Museum, while in the south it shares borders with the well-known Aristotle’s Lyceum. There is easy access to the metro station, within a very short walking distance of both to “Evangelismos” and “Syntagma” metro stations. The destination airport should be the Athens International airport “Eleftherios Venizelos”. HAFOC Address: 1, Rigillis str, 10675, Athens, Tel.: 2107212496, (site: <https://laed.army.gr>, emails: [laed-grammat@army.gr](mailto:laed-grammat@army.gr), [laed-tdp@army.gr](mailto:laed-tdp@army.gr)).



**2. Registration:** You are kindly requested to submit your Notification of Attendance Form in accordance to paragraph 9 of the main body. Applications submitted after the deadline may not be accepted. All applicants will receive a confirmation message within three days of their submission. **Note: A maximum number of 200 participants** will be

accepted on a “first come, first served” basis. All additional applicants will be on a waiting list and they will be informed if any cancelation occurred.

**3. Visa Requirement:** Participants or their national authorities are responsible for visa arrangements (if needed). Participants are advised to contact well in advance, proper diplomatic agencies for up to date information. It is an individual’s responsibility to apply and obtain their visa and to have the proper travel / medical documentation. Hellenic Ministry of Foreign Affairs website ([www.mfa.gr](http://www.mfa.gr)) provides relevant visa information requirements.

**4. Workshop Fee:** The workshop fee is **200€**. Fee covers workshop supporting material, daily lunches, all-day open coffee, beverages and snacks buffet, family photo, the ice-breaker and an afternoon visit to Acropolis Museum followed by a hosted dinner. HNDGS will provide daily transportation from recommended Hotels to HAFOC and vice versa during the duration of the course. Further information on the payment methods will be included in the Joining Instructions.

**5. Arrival and Departure:** It is advised the participants to plan their arrival to Athens no later than Monday 6<sup>th</sup> of February 2023 and departure no earlier than 19:00 on Thursday 9<sup>th</sup> of February 2023.

**6. Dress Code:** Daily uniform or the equivalent civilian.

**7. Accommodation:** Participants are responsible to arrange their own accommodation. HNDGS can provide guidance/assistance if requested. Hotels near HAFOC are highly recommended for transportation purposes. Should you choose to stay in another hotel, it is advisable that you access the nearest recommended hotel so that we can pick you up. The following is a list of recommended hotels around Athens city center (special prices apply to participants only for direct booking with each hotel manager by e-mail using the code “**HNDGS ATHENS**”):

- a. **Royal Olympic Hotel,**  
Address: 28, Athanasiou Diakou, 11743  
Tel: +30 210 9288400  
[www.royalolympic.com](http://www.royalolympic.com)
- b, **Crowne Plaza Athens City Centre**  
50, Michalakopoulou Str., 11528  
Tel: +30 210 7278000  
[www.cpathens.com](http://www.cpathens.com)

*Executive rooms are offered for a special, reduced price in each of the recommended hotels (single room 110€, double room 130€) until **Feb 10<sup>th</sup>, 2023**. After the above-mentioned date, the rooms will be returned to hotel allocation and will be booked at special rates according to availability. Hotel management is aware, and will be flexible should delegates or family members arrive earlier or depart later than workshop dates. It is advisable that all participants use the code ‘HNDGS ATHENS’ for their reservations in order to receive reduced prices. Both the hotels are centrally located and within a close walking distance from the metro station.*

**Olympic Royal Hotel** is within 2 minutes walking distance from the Acropolis museum and barely 100 m. from the Acropolis metro station.

**Crowne Plaza Athens City Center** is only 5 minutes on foot from “Megaro Mousikis” metro station, 3 stops from Syntagma Square, and 3 from Monastiraki Square.

**8. Catering:** Tuesday, Wednesday and Thursday working lunches will be provided in the Hellenic Armed Forces Club dining facility. During working sessions, a non-stop coffee corner will be available at the conference room with refreshments. On Tuesday evening the Ice Breaker will be held at the Hellenic Armed Forces Officers Club Roof Garden.

**9. Transportation in Athens:** Transfer to and from the airport is individual responsibility. The Eleftherios Venizelos Airport is located on the outskirts of Athens and transportation to central Athens is available by Metro, Bus, or Taxi. The Metro Station is located outside the airport in a 5-minute walk distance and is connected by a glass bridge. No transit is required for those staying at Crowne Plaza, as the Blue Line will take you directly to “Megaro Mousikis” station. For those staying in Olympic Royal, the Blue Line stops at “Syntagma” station and needs to take the Red Line heading to “Elliniko”, in order to disembark at the “Acropolis” (next station after Syntagma). The walking distance from “Syntagma” to “Acropolis” station is roughly 10 minutes. Bus stations are exactly outside of the Arrivals front gate and to your right. The X95 bus, is an express bus that ends in Syntagma Square (45-minute drive, depending on traffic). During your stay in Athens, a 90min combined transportation ticket which includes metro and/or bus costs 1.40 EURO (excluding airport). For detailed info, please visit [www.oasa.gr](http://www.oasa.gr) .

**10. Security Requirements:** Security clearance is NOT required.

**11. Medical service:** First aid and emergency medical support is offered by the Hellenic Armed Forces Hospitals located in Athens. However, for any other treatment, medical expenses must be paid by the individuals or their insurance agencies. All participants are strongly advised to have appropriate medical insurance.

**12. COVID-19 Pandemic Awareness:** Please take into consideration that due to the current COVID-19 situation and the undertaken preventive and protective measures, the conduct of the workshop is considered, feasible. Participants who are registered will be updated via e-mail regarding any measures toward COVID-19 that must be undertaken, which may include the cancellation of the workshop.

**Note:** Current travel COVID rules as described in detail on the governmental site: <https://www.mfa.gr/en/index.html> (welcome to Greece announcements) and <https://travel.gov.gr/#/> (protocol for arrivals in Greece).

ENCLOSURE 2 TO:  
FN.060/68/498157/DN.2290  
Dated 25 July 2022

**NOTIFICATION OF ATTENDANCE**

**for the “NATO Use of Civil Standards” Workshop**

POCs: CPT (N) Antonios GARRAS a.garras@hndgs.mil.gr  
tel: +30 210 6574020  
LT(N) Petros MICHALAKELIS registration.ioccs@hndgs.mil.gr  
tel: +30 210 6574295

**Please reply NLT: 13 Jan 2022**

**NOTIFICATION TO ATTEND**

(Nation, Command, Agency)

<b>RANK/ TITLE</b>	<b>Surname (capitals)</b>	<b>Name (capitals)</b>	<b>e-mail address</b>

**ACCOMODATION INFORMATION<sup>1</sup>**

Recommended Hotels:

Royal Olympic Hotel 28 Athanasiou Diakou, 11743	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Crowne Plaza Athens City Centre 50 Michalacopoulou Str, 11528	<input type="checkbox"/> YES	<input type="checkbox"/> NO



OTHER HOTEL:	
Date and Estimated Time of Arrival:	
Date and Estimated Time of Departure:	
<b>CONFERENCE FEE: 200€ (euro)</b>	
Panel of Interest (Day 2 - Morning)	(Please choose one) <input type="checkbox"/> Panel 1 EDTs in Operations <input type="checkbox"/> Panel 2 Biotechnology
Panel of Interest (Day 2 - Afternoon)	(Please choose one) <input type="checkbox"/> Panel 3 Artificial Intelligence – Big Data <input type="checkbox"/> Panel 4 Innovation
Special Food Requests:	
<b>ACCOMPANIED BY SPOUSE/PARTNER/OTHER</b>	
<b>SURNAME (Capitals)</b>	<b>NAME (Capitals)</b>

**Remarks:**

<sup>1</sup>Current registration does NOT replace the hotel registration. All participants are kindly requested to use the code "HNDGS ATHENS" for their reservations in the two recommended hotels, in order to receive reduced prices.

ENCLOSURE 3 TO:  
 FN.060/68/498157/DN.2290  
 Dated 25 July 2022

**TENTATIVE AGENDA FOR THE WORKSHOP “NATO Use of Civil Standards”  
 “Bridging Defence and Civil Standardization on EDTs”**

Tuesday (Feb 07- Day 1)		Wednesday (Feb 08 - Day 3)		Thursday (Feb 09 - Day 3)	
0800 1015	Registration – Welcome Remarks by HNDGS Authorities	0830 0900	Day 1 Recap	0830 0900	Day 2 Recap
1015 1045	Welcome	0945 1045	PANEL 1 (EDTs in Ops) & PANEL 2 (Biotechnology) Presentations / Q&A	0945 1045	PANEL 1 (EDTs in Ops) & PANEL 2 (Biotechnology) Recap and Chair Reports
1110 1200	EDTs in NATO	1045 1145	PANEL 1 (EDTs in Ops) & PANEL 2 (Biotechnology) Presentations / Q&A	1045 1145	PANEL 3 (AI - Big Data) & PANEL 4 (Innovation) Recap and Chair Reports
1210 1300	EDTs in EU	1200 1300	PANEL 1 (EDTs in Ops) & PANEL 2 (Biotechnology) Presentation / Discussion	1200 1300	Closing Remarks – Summary Report
1300 1400	Lunch Break	1300 1400	Lunch Break	1300 1400	Closing Ceremony
1400 1500	NATO Standardization Procedures	1400 1500	PANEL 3 (AI - Big Data) & PANEL 4 (Innovation) Presentations / Q&A		
1510 1610	Innovation via Standards	1500 1600	PANEL 3 (AI - Big Data) & PANEL 4 (Innovation) Presentations / Q&A		
1615 1715	Future of the EDTs	1615 1715	PANEL 3 (AI - Big Data) & PANEL 4 (Innovation) Presentation / Discussion		
1730	<i>Ice breaker</i>				